

Evaluation forms attached will be used for the following types of training or outreach:

Form No. 4420A	MMS Oil and Gas Royalty Reporter Training
Form No. 4420B	MMS Oil and Gas Production Reporter Training
Form No. 4420C	MMS Valuation Training
Form No. 4420D	MMS Solid Minerals Reporter Training
Form No. 4420E-1	In-house (Instructor-led Training)
Form No. 4420E-2	In-house (Computer Based Training)
Form No. 4420F	Indian Mineral Owner Assistance—Outreach

Format and Content: An MRM team met to discuss format and content of the MRM training/outreach evaluation form. The team decided to continue to use a 5-point scale. We standardized some of the questions across all parts of the form. Each type of training also has questions specific to that training and/or audience.

Changes Not Requiring OMB Approval: We will use the forms as attached; however, we will review periodically to determine whether we are getting useful information. We may drop questions that are not useful, and we may use questions interchangeably between parts of the form when we determine that one type of training evaluation would benefit from using a question (verbatim or adapted to the specific training/audience) from another part. For example, Solid Minerals trainers may determine that they want to ask about reporting experience using questions included on the Oil and Gas Royalty Reporter training evaluation form. These types of modifications and adaptations of already approved questions would not require further OMB approval.

Changes Requiring OMB Approval: An OMB Change Request Form (OMB-83-C) will be submitted if we create new questions to address new processes or reporting and billing procedures, etc.